

The Ohio State University College of Nursing Graduate Program

Petition Process Regarding Requested Out-of-State Clinical Placement for Specialty Clinical Experiences

Students who request an out-of-state clinical placement for the Advanced Practice Practicum must submit a written request to the College of Nursing Graduate Studies Committee for approval. This request should be received *prior* to beginning any clinical work out of state. Only students who are making reasonable progress as defined in the progression guidelines as described in the College of Nursing Graduate Handbook will be considered for this clinical placement petition.

This request must include:

- A rationale for the placement in a formal letter addressed to Graduate Studies; and
- A supporting letter from the academic adviser that first, states the specialty track approval; also, describes, in detail, the supervisory arrangements.

The student must identify potential preceptors or clinical sites meeting NONPF (National Organization of Nurse Practitioner Faculty) criteria in the proposed geographical area. This information should be submitted to the student's adviser as part of the process.

Submit **one copy** (per petition) electronically as a single scanned pdf or MS Word document, with all supporting materials, to CON-gradrecords@osu.edu

-Or-

Submit complete petition documents to Graduate Student Records, 109 Newton Hall

During regularly scheduled meetings, the Graduate Studies Committee will review these documents and make final decisions.

Student Name _____

Advisor Signature _____

An email may be submitted in place of the required signature...

Graduate Studies Committee Use Only	
Complete documents including preceptor contacts?	_____
Graduate Studies Committee approval	_____
	Graduate Studies Committee Chair
Date	_____